
Town Center
Parking Garage Rules & Regulations

The following is an overview of the rules and regulations for the parking garage at Town Center:

1. Any vehicle driven by a monthly parker must be registered with the Management Office. If you receive new license plates, please inform the Management Office.
2. The parking garage uses a card-key system to control access. Please use your card upon entering and exiting the garage.
3. Pedestrian traffic is prohibited on the garage ramp. Never scan your card at the entrance or exit and walk through the gates.
4. If you have car trouble and need to have AAA or someone assist you, please notify the Security Desk and they'll open the gates to allow another vehicle to enter and exit the garage.
5. The speed limit is 5 mph in the garage. Anyone observed driving at an excessive speed will be given a written warning or may have their parking account terminated.
6. There is no passing in the garage. Violators may have their parking privileges terminated.
7. All vehicles must be parked in only one space. Vehicles must be parked within the lines of the parking space to avoid a violation.
8. Parkers may not leave vehicles running and unattended at any time.
9. There is to be NO smoking in the garage.
10. Parkers may not park in the Visitor, Reserved or OP&F Board spaces (Levels P1 and P5) at any time without prior authorization from the Management Office. Violators may have their parking privileges terminated.
11. The garage is not intended for 24-hour storage of your vehicle. Should you need to keep your vehicle in the garage longer, please contact the Management Office for overnight authorization.
12. Any accident occurring inside the garage that involves damage to another vehicle should be reported to the Management Office.
13. Do not empty coffee or other beverages on the floor. Trash cans are located in and near the elevator lobbies.

Any parker utilizing the garage does so with the express understanding and agreement that Continental Realty, Ltd. and Columbus/East Town – OP&F, Inc. assumes no responsibility for losses by fire, theft, collision, or otherwise, to any vehicle or its contents.

Please print and sign your name to indicate you've read the Rules & Regulations and return to the Management Office:

Name: _____

Signature: _____

Date: _____

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